



City of Seattle

Michael Patrick McGinn, Mayor

Personnel Department

Darwyn B. Anderson, Acting Personnel Director

MEMORANDUM

DATE: March 7, 2011
TO: Carl Marquardt – Legal Counsel – Mayor’s Office
FROM: Pam Inch – Acting Employment Services Director - Personnel
SUBJECT: Criminal History and Background Review – Vincent E. Kitch

A handwritten signature in black ink, appearing to read "Pam Inch", written over the "FROM:" line of the memorandum.

The Personnel Department has completed the criminal history and background review for Vincent E. Kitch. There were no findings that would impact the employment eligibility of Mr. Kitch.

Cc: Personnel recruitment file