

RESOLUTION No. 31332

Jean Godden

A RESOLUTION affirming Mayoral and Council support for a Citywide Financial Management and Accountability Program (FinMAP) in order to establish Citywide financial management policies and procedures to standardize the use of the City's Financial System (Summit).

11.8.11 Adapt 9-0

Introduced: Oct. 24, 2011	By: Godden
Referred:	To: Special Budget
Referred:	To:
Reported:	
Passed: 11.21.11	Signed: 11.21.11
Filed: Nov. 30, 2011	Published: Title

11.21.11 Adopted 8-0 excused ~~at~~: NL

US5171

Law Department

RESOLUTION 31332

1 A RESOLUTION affirming Mayoral and Council support for a Citywide Financial Management and
2 Accountability Program (FinMAP) in order to establish Citywide financial management policies
3 and procedures to standardize the use of the City's Financial System (Summit).

4 WHEREAS, the Department of Finance and Administrative Services (FAS) provides centralized
5 financial management services for the City of Seattle; and

6 WHEREAS, the Director of FAS and the City's Director of Finance have identified the need for a
7 Citywide Financial Management and Accountability Program (FinMAP) to provide a common
8 financial platform that all departments can utilize for better financial management and
9 accountability, Citywide; and

10 WHEREAS, FinMAP will establish Citywide standard business processes, identify a standard list of
11 definitions for chartfields to be used in Summit, and provide governing priorities for Summit's
12 maintenance and upgrades in order to prioritize ongoing work while balancing financial impacts
13 to the City of Seattle; and

14 WHEREAS, examples of standardized policies and procedures established by FinMAP will include, but
15 are not limited to, an approach to monitor and control capital spending within each department as
16 well as for cross-departmental projects; the standardization of the process of tracking funding
17 sources; and, the creation of standards to provide effective monitoring of multi-department capital
18 improvement projects; and

19 WHEREAS, FinMAP has established an Advisory Board consisting of representatives from the Seattle
20 Department of Transportation, Seattle City Light, Seattle Public Utilities, the Department of
21 Parks and Recreation, the Department of Information Technology, the Human Services
22 Department, the Department of Planning and Development, FAS and the City Budget Office; and

23 WHEREAS, FinMAP's Advisory Board members represent their respective departments on matters
24 related to FinMAP, striking a balance between departments' operational needs and the City's
25 overall need for standardization of financial management policy and practices; NOW,
26 THEREFORE,

27 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE, THE MAYOR
28 CONCURRING, THAT:**

Section 1. Both the Mayor and the City Council affirm support for a Citywide Financial
Management and Accountability Program (FinMAP) that creates common financial management policies
and procedures in order to standardize the use of the City's Financial System (Summit) throughout City
government.

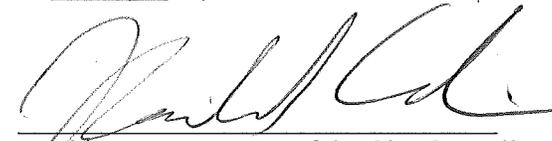


1 Section 2. The Department of Finance and Administrative Services, in partnership with the
2 FinMAP Advisory Board, is responsible for implementing and managing FinMAP for the City of Seattle.

3 Section 3. FinMAP standardization projects will be coordinated with the pending upgrade of
4 Summit and will occur prior to Summit's upgrade to ensure consistency and compatibility.

5 Section 4. The Department of Finance and Administrative Services will develop and maintain
6 standardized financial management policies and procedures resulting from FinMAP standardization
7 projects and the upgrade of Summit.

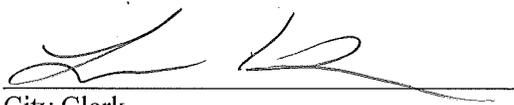
8
9 Adopted by the City Council the 21 day of November, 2011, and signed by me
10 in open session in authentication of its adoption this 21 day
11 of November, 2011.

12 
13 President _____ of the City Council

14
15 THE MAYOR CONCURRING:

16 
17 _____
18 Michael McGinn, Mayor

19 Filed by me this 30th day of November, 2011.

20
21 
22 For _____
23 City Clerk

24
25
26
27 (Seal)



2012 BUDGET LEGISLATION FISCAL NOTE

Department:	Contact Person/Phone:	CBO Analyst/Phone:
Department of Finance and Administrative Services	Jamie Carnell/615-0493	Jennifer Devore/615-1328

Legislation Title: A RESOLUTION affirming Mayoral and Council support for a Citywide Financial Management and Accountability Program (FinMAP) in order to establish Citywide financial management policies and procedures to standardize the use of the City's Financial System (Summit).

Summary of the Legislation:

This legislation is intended to affirm Mayoral and Council support for FinMAP in order to establish Citywide financial management policies and procedures to standardize the use of the City's Financial System (Summit).

Background:

FinMAP is a program designed by the Department of Finance and Administrative Services to organize and coordinate several ongoing projects and initiatives related to citywide financial management specifically to support an upgrade strategy for the City's Oracle/PeopleSoft financial management system (Summit). FinMAP will align the City's financial management processes and procedures with the intended use of the system allowing for standardized financial management practices across the City. The goal of FinMAP is to have a standardized financial system which will support regulatory reporting, central financial oversight and accountability, and still meet the needs of varied City operations.

FinMAP will establish Citywide standard business processes, identify a standard list of definitions for chartfields to be used in Summit, and provide governing priorities for Summit's maintenance and upgrades in order to prioritize ongoing work while balancing financial impacts to the City of Seattle. Examples of standardized policies and procedures to be provided by FinMAP include, but are not limited to, the establishment of an approach to monitor and control capital spending within each department as well as for cross-departmental projects; the standardization of the process of tracking funding sources; and, the creation of standards to provide effective monitoring of multi-department capital improvement projects.

FinMAP has established an advisory board consisting of representatives from the Seattle Department of Transportation, Seattle City Light, Seattle Public Utilities, the Department of Parks and Recreation, the Department of Information Technology, the Human Services Department, the Department of Planning and Development, FAS and the City Budget Office.

X This legislation does not have any financial implications.



Other Implications:

a) **Does the legislation have indirect financial implications, or long-term implications?**

This legislation provides support for FinMAP and the projects under FinMAP by the Mayor and Council. Included in the 2012 budget are three FinMAP related projects which support the standardization of financial management policies, procedures and Summit system usage. There are long-term benefits to supporting this legislation and FinMAP related projects. These long-term implications include better citywide financial reporting, central financial oversight and accountability.

b) **What is the financial cost of not implementing this legislation?**

This legislation provides Mayoral and Council support of FinMAP. There is no financial cost to not implementing this piece of legislation.

c) **Does this legislation affect any departments besides the originating department**

This legislation affects all City departments as it supports the FinMAP programs whose projects will change the way the City uses the Summit financial system. All departmental members of the FinMAP Advisory Board are aware of this legislation. All City departments are aware of FinMAP and the goals of FinMAP.

d) **What are the possible alternatives to the legislation that could achieve the same or similar objectives?**

N/A

e) **Is the legislation subject to public hearing requirements?**

No, this legislation is not subject to any public hearing requirements.

f) **Other Issues:**

Please list attachments to the fiscal note below:

None.





City of Seattle
Office of the Mayor

September 26, 2011

Honorable Richard Conlin
President
Seattle City Council
City Hall, 2nd Floor

Dear Council President Conlin:

I am pleased to transmit the attached proposed Resolution for consideration with the 2012 Proposed Budget. This legislation affirms Mayoral and Council support for a Citywide Financial Management and Accountability Program (FinMAP). FinMAP will establish financial management policies and procedures that standardize the use of the City's Financial System (Summit) and balance the needs of individual departments with citywide requirements for regulatory reporting, central financial oversight, and fiscal accountability.

Up until now, departments adopted individual systems and methodologies to meet their specific financial management needs. Over the past two years, however, the Department of Finance and Administrative Services (FAS) has embarked on a series of projects to help address the City's financial management requirements, as a whole. Through the FinMAP Advisory Group, which was established in 2010, departmental representatives with broad operational, financial, and technology management responsibilities have been responsible for the strategic and tactical planning necessary to develop and implement citywide financial management standards and practices. The FinMAP program organizes and coordinates several ongoing projects and initiatives to support an upgrade strategy for Summit and facilitate citywide regulatory reporting, central financial oversight, and accountability.

The attached Resolution reflects our overarching support for FinMAP and the effort to standardize financial management practices throughout the City. Thank you for your consideration of this legislation. Should you have questions, please contact Jamie Carnell at 206-615-0493.

Sincerely,

Michael McGinn
Mayor of Seattle

cc: Honorable Members of the Seattle City Council

Michael McGinn, Mayor
Office of the Mayor
600 Fourth Avenue, 7th Floor
PO Box 94749
Seattle, WA 98124-4749

Tel (206) 684-4000
Fax (206) 684-5360
TDD (206) 615-0476
mike.mcgin@seattle.gov



STATE OF WASHINGTON – KING COUNTY

--SS.

279020
CITY OF SEATTLE, CLERKS OFFICE

No.

Affidavit of Publication

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12th day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

CT:31332-31334 TITLE

was published on

12/09/11

The amount of the fee charged for the foregoing publication is the sum of \$ 47.78, which amount has been paid in full.



Affidavit of Publication

Subscribed and sworn to before me on

12/09/11

Notary public for the State of Washington,
residing in Seattle

State of Washington, King County

City of Seattle

The full text of the following legislation, passed by the City Council on November 21, 2011, and published below by title only, will be mailed upon request, or can be accessed at <http://clerk.seattle.gov>. For information on upcoming meetings of the Seattle City Council, please visit <http://www.seattle.gov/council/calendar>. Contact: Office of the City Clerk at (206) 684-8344.

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RESOLUTION NO. 31333

A RESOLUTION approving interest rates set by the Seattle City Employees' Retirement System (SCERS) Board of Administration for 2012.

RESOLUTION NO. 31334

A RESOLUTION affirming the City's intent to fully fund its required contributions to the Seattle City Employees' Retirement System (SCERS).

Publication ordered by the City Clerk
Date of publication in the Seattle Daily
Journal of Commerce, December 9, 2011.
12/9(279020)